



Title: Level 2 Professional

Type: Full or Part Time Position

About Lone Star: Lone Star delivers lasting value to clients by providing authoritative advice and solving their most complex and critical business and technical challenges. We do this through the application of industry-leading applied research, analysis, modeling/simulation, and support with a commitment to innovation and advancement in our tools, processes, data and people.

Typical Lone Star Position/Title: Consultant, Analyst, Programmer, Human Resources, Office Manager, Accountant

Typical Titles in Other Firms: Engineer, Analyst, Project Leader, Accountant, Programmer, HR Generalist, HR Manager, Office Manager, Coordinator, Administrative Assistant

Typical Authority:

- Limited, but at least some, authority within tasks and project management
- No contracting or purchasing authority without Director or Officer approval

Summary of Typical Job Functions:

- Uses relationships knowledge with at least some network of contacts
- May support the company Leadership Team
- Uses some knowledge of processes related to value creation, disciplines, rules, norms, and laws, in markets and business Lone Star cares about
- Relies on experience and judgment to plan and accomplish goals
- Performs a variety of tasks relaying on experience and judgment to accomplish goals
- May work under general supervision
- Typically reports to a supervisor or manager

Typical requirements:

- MS & 0-3 years, or BS & 2-8 years, or 8-12 years of experience
- Formal academic knowledge in applicable STEM and business science disciplines
- Some domain knowledge in markets we serve
- Must be an excellent communicator and be able to work in a team environment; Good written, verbal, visual and video communication skills
- Must Have, or be Capable of Obtaining, at least a DoD Secret Level Clearance
- Limited Travel may be required
- Exhibit above average PAIR, OMPF, Collaboration and Culture/Ethics

PAIR: (Leadership & Improvement) P-Position A-Authority I-Influence R-Responsibility; suggests improvements, prioritizes, little or no direction, self-improves, accepts leadership without passive aggressive behavior, seeks to mentor others, proactive, adapts to new environments, engenders trust, executes discovery with confidence, persistent, exceptional work ethic, drive for truth focuses on useful results and facts

OMPF: (Objectivity, Professionalism, Management by Fact) communicate clearly, maintain emotional balance, accept responsibility & accountability, receives coaching & mentoring, consistent high quality on-time work, proactive, willing to perform abysmal tasks as needed and with a smile, embraces & adapts to ambiguity, finds innovative ways to obtain objective measures, persistent, exceptional work ethic, drive for truth focuses on useful results and facts.

Collaboration: Supportive, energizes others, ambassador inside and outside firm, participate & support company functions, shares information, confidently offer alternatives without fear of potential rejection, flexible with new people and new projects, engenders trust.

Culture/Ethics: comfortable with empowerment and responsibility, empowers others, does not micromanage, align with Lone Star ethics, adapts to colleagues, customers and leaders unique styles, serious about compliance, trustworthy & deserving of trust, "Zero Jerk Factor", Flexible, persistent, actively promote & defend Lone Star culture.

Compensation:



Position Description

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Competitive Salary, Bonus and Benefits: We believe that equal employment opportunity supports the achievement of Lone Star goals. We are committed to fair and equal opportunity as we recruit, hire, train and promote persons in all job titles without regard to a person's race, color, religion, sex, national origin, age, non-job-related disability, veteran status, genetic information or other protected group status.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.